PlACEMENT CELL, OFFICE OF DSW
Indira Gandhi Krishi Vishwavidyalaya, Raipur (Chhattisgarh)

Dr. G.S. Tomar
Professor (Agronomy) &
University Placement Coordinator

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Invitation to Employer

Dear Sir/Madam,

It is a pleasure to welcome you to the Placement Cell of Indira Gandhi Krishi Vishwavidyalaya (IGKV), Raipur. IGKV (established in 1987) is highly reputed, the most prestigious and well known for its emphasis on academic excellence. It is one an only Agricultural University in Chhattisgarh and ranked among top 10 Agri-University in India. Our University is conducting various UG (B.Sc. Agri/Horti. and B.Tech - Agri.Engg.) and PG courses (M.Sc. and M.Tech.) in agriculture and allied disciplines in addition to Ph.D. Courses. With its stringent procedure, it admits the best students from all over India. Taught by an eminent and experienced faculty, the students are rigorously trained in both theoretical and practical fields according to the global norms. They are thus well-equipped to handle analytical as well as quantitative issues that help them to meet the challenges of the corporate world. Our University has a strong research, teaching and extension base and the students are groomed to meet all the present and future requirements of the private and public sectors. Without doubt, they are amongst the finest budding agriculturist in the country.

The graduates and post-graduates are well-trained and equipped to manage various jobs in development departments, academic institutions, nationalized banks and corporate sectors. Our past students occupy the top-notch technical, educational and managerial positions in various organizations around the globe. Thousands of our students are at the helm of affairs in top private and public organization in the country.
Now our graduate, post graduates are waiting with wings to fly over to the various prestigious companies/organizations like yours to show their worth and assist the company/organization to fly sky high.

I extend a very cordial invitation to all the potential employers like you to kindly visit the college for getting acquaintance with the academic environment & other infrastructural support base available in the college and also for campus recruitment. You may either wish to pay us a visit, or call our students for interview at your location. Kindly intimate us also the date of your arrival so that we can make suitable arrangements for your comfortable stay. We shall eagerly wait for your response.

Thanking you in anticipation.

(G.S.Tomar)
To,
The Placement Coordinator,
Office of Dean Student’s Welfare,
Indira Gandhi Krishi Vishwavidyalaya, Raipur (Chhattisgarh)

Subject: Performa for Campus selection.

Sir,

Please find details for organization of campus selection as desired by your organization

Name (Organization/Company)………………………………………………………………………………………………………
Address:………………………………………………………………………………………………………………………………………..
..............................................Tel: ..................Fax: ....................E-mail: ........................
Contact Executive:………………………………………………………………………………………………………………………….
Designation:…………………………………………………………………………………………………………………………………….
Available number of Job Opportunities:………………Expected qualification…………......
Nature of Job…………………………………………………………………………………………………………………………………….
Tentative Salary………………………………………………………………………………………………………………………….

Selection method likely to be used (Please tick the appropriate choices from below)
(A) Biodata   (B) Interview   (C) Written-Test   (D) Group-Discussion

Preferred dates for Campus Visit
1. Pre-placement Talk: Preferences: (i)………………(ii)………………(iii)………………
2. Campus Interview: Preferences : (i)………………(ii)………………(iii)………………

Equipment required for Pre-placement talk: TV/VCR/Slide projector/Others
Enclosed-Company/organization brochure

Date…………………..Signature
Name……………………………………..
Seal Company/Organization